

Important note:

For the admission of the child to GAIA CAMPCAMP **it is compulsory**, both for former and new campers, **to send us by e-mail the following information duly completed and signed by the child's tutor.**

Personal details

01

Name and surname of the camper: _____

Date of birth: _____ School: _____

Siblings

Name: _____ Date of birth: _____

Name: _____ Date of birth: _____

Name: _____ Date of birth: _____

Former camper Number of years at Gaia _____ New camper

Home address

02

Home address: _____ Zip code: _____

City: _____ Country: _____ Home telephone: _____

Father's details

Name and surname: _____

Profession: _____ ID. No.: _____

Company: _____ Mobile phone: _____

Email: _____

Mother's details

04

Name and surname: _____

Profession: _____ ID. No.: _____

Company: _____ Mobile phone: _____

Email: _____

Course for which the camper is registering

05

July camp

Summer camp options

Gaia Multiactivity

Gaia Organics

Gaia Lego

Gaia Teens
13 - 14 years old

COMPLETE MANDATORY UNIFORM FOR GAIA CAMPCAMP:

- White short-sleeved T-shirts:**4 units**.....(unit price 10€)
- Grey long-sleeved T-shirt: **1 unit**.....(unit price 15€)
- Navy blue shorts:**2 units**.....(unit price 15€)
- Navy blue long trousers: **1 unit**.....(unit price 15€)
- Navy blue cap: **1 unit**.....(unit price 15€)
- Gaia Cloth bag: **1 unit**.....(unit price 10€)

The complete uniform is compulsory to participate in the camp. Complete uniform price is 125€ but in case you already have part of it, you can buy single pieces separately.

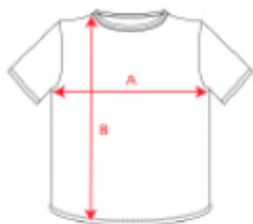
Please mark in the box below the number of units per size that you need.

GARMENTS	SIZES							
	5/6	7/8	9/10	11/12	12/13	Small	Medium	Large
White short-sleeved T-shirt								
Grey long-sleeved T-shirt								
Navy blue shorts								
Navy blue long trousers	Yes <input type="checkbox"/>	No <input type="checkbox"/>						

EQUIVALENCE TABLE

White short-sleeved T-shirt

Years	5/6	7/8	9/10	11/12	12/13	Small	Medium
Waist cms	35 cm	39 cm	43 cm	46 cm	48 cm	49 cm	50 cm
Length cms	49 cm	53 cm	57 cm	61 cm	64 cm	69 cm	71 cm



Long sleeve t-shirt

Years	5/6	7/8	9/11	12/13	14/15	Small	Medium
Height cms	116 cm	128 cm	140 cm	152 cm	164 cm		

Shorts

Years	5/6	7/8	9/10	11/12	12/14	Small	Medium
Waist cms	23 cm	26 cm	28 cm	30 cm	30 cm	32 cm	34 cm
Length cms	30 cm	32 cm	34 cm	36 cm	40 cm	42 cm	45 cm



Long trousers

Years	5/6	7/8	9/10	11/12	12/14	Small	Medium
Waist cms	24 cm	25 cm	28 cm	30 cm	32 cm	34 cm	36 cm
Length cms	75 cm	80 cm	86 cm	88 cm	90 cm	96 cm	98 cm

Guardian's authorisation

I: _____ with ID number (mandatory): _____
 hereby authorise my child (name and surname): _____
 to participate in the activities included in the course (year): _____ of GAIA CAMP camp and any transfers that may take place during the camp.

Signed: _____ Date: _____

Your data will be processed by GaiaCamp SL in order to maintain our contractual relationship, legal basis for such processing. The data will not be communicated to third parties and will be kept for as long as this contractual relationship exists and responsibilities may arise from the processing. You can exercise your rights of access, rectification, portability, deletion, unrestricted and exposure, as well as file a complaint with the Spanish Data Protection Agency.

Camper's name and surname: _____

All the information provided in this form will be handled with the utmost confidentiality and following the Spanish Data Protection Agency regulations.

In order to perform our work with total professionalism, safety and attention to our campers, it is very important that you fill in this medical information form with the maximum detail.

Diseases

01

Does your child suffer from any type of illness that is important or relevant to his/her participation in the camp? Yes No

If so, please give details of the necessary instructions and medication: _____

Learning or psychomotor disorders

02

ADD/ADHA NVLD Dyslexia Others: _____

If so, please give details of the necessary instructions and medication: _____

Will your child be bringing to camp any of the following ?

03

Glasses Contact lenses Orthodontics Special earplugs Others: _____

If so, please give details of the necessary instructions and medication: _____

Can your child take the following medication?

04

Dalsy Apiretal Ibuprofen
 Dosage____ Dosage____ Dosage____ Others: _____

Any skin problems?

05

Atopic dermatitis Special products needed Sting reactive
 Others: _____

If so, please give details of the necessary instructions and medication: _____

Allergies to medications

Yes No

06

Which medication?: _____

Instructions: _____

Known allergies

Yes No

07

Food Plants Animals Insects Pollen Others: _____

Which ones?: _____

Is your child bringing medication to camp? Yes No

If so, please give details of the necessary instructions and medication: _____

Intolerances

08

Food: Yes No | Other intolerances: Yes No

Which ones?: _____

Is your child bringing medication to camp?: Yes No

If so, please give details of the necessary instructions and medication.: _____

Other treatments

Yes No

09

Which ones?: _____

Instructions: _____

Legal guardian authorization

10

Your data will be processed by GAIACAMP SL for the purpose of maintaining our contractual relationship, which is the legal basis for the procedure. The data will not be disclosed to third parties and will be kept for as long as this contractual relationship exists.

Name and surname of the camper: _____

Name and surname of the legal guardian: _____

ID. No.: _____ Date: _____ Signature: _____

- * It is compulsory to enclose with this form a photocopy of the Social Security card or private insurance.
- * In the case of international students, photocopy of insurance with international coverage and passport.

Legal Guardian Name and surname(s): _____

ID. No.: _____

Camper's name and surname(s): _____

By completing this form you are expressly giving your consent to the processing of the personal data provided in the following terms:

- **Responsible:** we inform you that **GAIA CAMP SL** is responsible for the processing of the data.
- **Purposes:** please tick **YES (I give my consent)** or **NO** (I do not give my consent) for the processing of your personal data for the following purposes:

Yes No — Management of registration and participation in GAIA CAMP activities.

Yes No — Receive information about GAIA CAMP activities.

Yes No — Recording of images of the activities and their publication in GAIA CAMP's media (Facebook, Instagram, Social Network [diaadia.gaiacamp.com](https://www.facebook.com/diaadia.gaiacamp.com) and publications) GAIA CAMP SL is not responsible for the diffusion or publication, either written or graphic, of any material related to GAIA CAMP that is published by unauthorised persons, as indicated in the Privacy Policy/Legal Notice of our website <https://gaiacamp.com/>

Yes No — Transfer and processing of medical data for the provision of the contracted service. Should the need arise, you authorise GAIA CAMP staff to accompany the camper to the doctor. The participant must inform GAIA CAMP if he/she is undergoing any medical or pharmacological treatment during his/her stay at the camp. It is understood that at the beginning of the camp programme the participant is in perfect physical and mental health conditions and that all medical information provided is truthful and complete. Otherwise, GAIA CAMP will not be held responsible for the participant's health. If this information is not true and complete, GAIA CAMP is exempt from any liability arising from the falsity or omission of such information.

- **Legitimation:** The legal basis is the legitimate interest of the data controller, reinforced by your consent. The legal basis for sending electronic commercial communications is the legitimate interest of the responsible party as established in Art. 21 of the LSSI.
- **Data conservation:** data will be kept for no longer than necessary to maintain the purpose of the processing, and when not necessary for that purpose, they will be deleted with appropriate security measures to ensure data pseudonymisation or their complete destruction.
- **Recipients:** data will not be disclosed to third parties unless legally bound to do so.
- **Rights:** Users may at any time withdraw their consent and exercise their rights of access, rectification, deletion, limitation, opposition and portability by writing, enclosing a copy of an official document that identifies them, addressed to C/ ESTAFETA N°2, EDIFICIO 1- PORTAL 2- PLANTA 1. ALCOBENDAS (28109) MADRID. SPAIN. E Mail: mariagt@gaiacamp.com. In case of disagreement with the treatment you also have the right to file a complaint with the Spanish Agency for the Protection of Data (aepd.es).

In Alcobendas _____ on _____ of 20 ____.

Signed:

PAYMENT OF THE RESERVATION FEE

In order to formalize the registration, the amount of 1.000 € must be paid at the time of inscription or within a maximum period of 10 days, otherwise Gaia-Camp reserves the right to freely dispose of the camper's place. IN THE EVENT OF CANCELLATION AFTER MARCH 31st, THE RESERVATION FEE WILL NOT BE REFUNDED. Cancellations must be confirmed by email the week before March 31st, otherwise the established deadlines will apply. Payment can be made at our offices by bank cheque, cash, or bank transfer **indicating the name of the holder and the name of the child in the concept of the transfer.**

REGISTRATION FORMALISATION

In order to finalise the registration and confirmation of your child's place at Gaia Camp, it is compulsory to pay the outstanding amount. We will send you a personal email or an App notification indicating the amount to be paid in each case. **Payment must be made within 10 days of receipt of the email/notification.**

FORM OF PAYMENT

Both payments can be made at our offices by bank cheque, cash or bank transfer **indicating the holder's name and the student's name as concept of the bank transfer.**

Our data bank are:

CAMPGAIA S.L BANKINTER
ES77-0128-1016-85-0100033914
SWIFT CODE: BKBKESMMXXX

CANCELLATION OF REGISTRATION

The camper's place will be only confirmed once the second payment has been made. No reimbursement will be made except in the case of force majeure or duly justified causes, such as: death of a family member, surgery or medical reasons that prevent the child's participation in Gaia Camp.

Should anyone decide to cancel a child's participation in camp, Gaia Camp must be notified in writing together with documentary proof of cancellation. For all purposes, the date of receipt of this notice will be the reference date for establishing the cancellation deadlines indicated below. For several years now it is possible to take out an additional insurance plan (at extra cost) which, I believe is advisable as it covers different cancellation and refund causes.

We consider the starting date of Gaia Camp as July 1, 2023.

Cancellations after March 31st: the entire reservation fee will be retained.

- Cancellations prior to May 1st: the entire reservation fee will be retained and the second payment will be refunded in full.
- Cancellations between May 1st and May 30st: the entire reservation fee will be retained together with 25% of the second payment as administration fee.
- Cancellations between June 1st and June 15st: the entire reservation fee will be retained together with 50% of the second payment as administration fee.
- Cancellations after June 15st (included): 100% of the total amount invoiced will be retained as a cancellation fee.
- Once the camp has started, if a participant decides to leave the camp for any reason, with the exception of force majeure, the amount paid will not be refunded.

Cancellation Policy due to Covid 19

Gaia Camp will inform promptly of the decisions and regulations that may be decided or implemented in each case by the Competent Authorities. Only in case Health Regulations prevent the activity from being carried out, Gaia Camp will fully refund the second camp payment and 50% of the reservation fee for those who do not wish to keep it for the next camp. However, parents will be duly informed about the **possibility of signing an insurance policy covering this type of contingency.**

Among the causes of force majeure included in this document, COVID 19 is not included in any case, whether because the student comes infected to the camp or because has developed symptoms in the camp.

Regarding sanitary measures and tests to be done by Gaia Campers and companions, I consider more prudent to inform parents according to the current circumstances of the situation. I assure you that I will be punctually updated by specialists in the field, to be able to assist and guide you throughout this process and thus ensure the safety of everyone who is part of Gaia Camp.

Camper's name and surname(s):

Legal guardian name and surname(s):

Legal guardian ID. No. and signature:

In _____ on _____ of _____ 20 ____.

The signing party hereby declares to be the parent or legal guardian of the child, and that all the details given in the registration documents are true and correct. The signing party hereby declares to be the parent or legal guardian of the child, and that all the details given in the registration documents are true and correct and also that the contents of these general conditions are fully understood and voluntarily and freely accepted in their entirety and without reservation or objection of any kind..

VERY IMPORTANT: IN ORDER TO COMPLETE THE REGISTRATION, IT IS NECESSARY TO SEND THIS FORM, COMPLETED AND SIGNED, TOGETHER WITH THE REST OF THE REQUIRED DOCUMENTATION BY E-MAIL. (PHOTOCOPY OF THE SOCIAL SECURITY CARD IN CASE OF SPANISH STUDENTS AND PHOTOCOPY OF THE INTERNATIONAL MEDICAL INSURANCE IN CASE OF INTERNATIONAL STUDENTS).

All the information provided below is of the utmost importance for the successful organisation of Gaia Camp. We would appreciate if you read it carefully. Please pack your children's luggage with them to ensure that they bring all of the items detailed in the following list.

1. Complete mandatory uniform

(4 T-shirts, 2 shorts, 1 long sleeved t-shirt, 1 cap and 1 long trousers).

2. Swimming pool towel

3. Bathrobe or shower towel

4. Flip Flops or open-toe sandals

To be used for the pool, shower and as slippers at night (so please don't bring any night slippers with you).

5. Complete toiletry bag

Including sun cream, shower gel, shampoo, hairbrush, toothpaste, toothbrush and mosquito roll-on or mosquito bracelet for children (available in drugstores and very effective).

6. Water shoes

Shoes for walking in the river, therefore they must have rubber soles. They are neither clogs nor rubber socks. I will have a sample in the office. Available at Decathlon, or at El Corte Inglés.

7. Torch and water bottle

For the tipi night.

8. Two swimming suits/ trunks and a pair of goggles (child's name marked with indelible marker).

9. Six underwear sets

Should your child need any additional changes, please include them.

10. Twelve white sports mid socks

To ensure the labels do not peel off, please stick them on the sole rather than on the elastic part. No pinkies or ankle socks please.

11. Two pyjamas

Whatever the type, nightdress or pyjamas for girls or short or long pyjamas for boys, please remember it is July and they should be cotton made.

12. Trainers/sportshoes (only one pair)

Better to bring Velcro fastened trainers marked clearly with their name on the side. These will be their essential footwear for the entire fortnight, therefore please do not bring used or old trainers that could break, pack new ones so that their feet are properly secured.

13. Anti-Lice

Please be extremely careful with your children regarding head lice before their arrival to camp. Many products against head lice are available, but it would make our work much easier if you could provide one that can be applied on dry hair since it saves us a lot of time and avoids problems when it comes to showers. As a preventive measure, I would appreciate it if you could add about 15 drops of tea tree oil to the shampoo you are bringing to camp, as it is absolutely innocuous and highly preventive (available at herbalists).

14. Metal ant-lice comb marked with the child's name with indelible marker

(MANDATORY) Please bring good quality metal comb with long teeth. Plastic or short barbs combs are not suitable at all.

15. Medical issues

If case your child needs any special medication, the medicines and the corresponding doses must be brought properly labelled and in a separate bag (not in the toiletry bag) to camp. These medicines will be given on the day of arrival to the camp monitors at designated table specially reserved for this purpose. The bag must be labelled with your child's name.

16. Casual clothing

It is very important to remember that all children must arrive at the camp dressed in the Gaia Camp uniform. They must also bring a set of casual clothes for the party. In order to avoid any loss, we kindly request you to bring these clothes in the Gaia bag properly marked.

17. Suitcase

All suitcases are allowed, just remember to have the child's name clearly and visibly marked.

18. Pocket money

40€. Campers should bring a wallet with their name on it (Velcro wallets are recommended) No need to bring coins.

19. Money for SOLIDARITY DAY

This is voluntary, the recommended amount is €40 for the the Solidarity Day market. Experienced volunteers will come to visit and explain to the campers their experience and where the money we raise will be invested. It really is a very special day for everyone and the campers become part of a very special project. Please bring this money in a separate envelope labelled with you child's name and MERCADILLO on it. We will store it properly and give it to the campers on the Solidarity Day. You can put it in the children's suitcase or hand it in at reception counter on the day of arrival.

20. Sports equipment

No equipment is required. Gaia provides all the necessary equipment for all the activities included in the program.

NOTE: COMPLETELY FORBIDDEN TO BRING THE FOLLOWING ÍTEMS TO CAMP:

- MOBILE PHONES, CAMERAS, IPODS, IPADS, or any other electronic device.
- SHARP ITEMS/VALUABLES (loquets, rings, bracelets, watches).
- SWEETS OR ANY KIND OF FOOD (both for hygiene and safety reasons, your collaboration regarding this subject is highly appreciated).

GAIA CAMP App.

We highly recommend all parents of enrolled campers to download the Gaia Camp App before your child's arrival to camp as through it you will receive the following information:

- Important notifications that we need to communicate to you during the registration process.
- Information and personal details about your children that we consider important to remind you of before they join the camp.
- You will have access to the Photo Library, where we will share all the photos of the campers during the camp. You will only be able to access with your personal username and password.

UNIFORMS

Children will arrive at Gaia Camp wearing their uniform. Please note that the uniform must be complete and marked with their name. We kindly ask you to pay attention to the instructions and deadlines that we will send you regarding the uniform. For further information click on uniforms on our web page www.gaiacamp.com

HOW TO LABEL THE UNIFORM

It is very important to mark your children's clothes properly. We recommend that you use the school labels and sew them onto the clothes as permanent markers and stickers will eventually come off creating organisational problems in the camp. All clothing items must be labelled (including socks, underwear, swimming suits, towels...) and all toiletries should be labelled with indelible marker (shampoo, shower gel, googles, torch, anti-lice comb...) **It would be appreciated to have clearly and visibly identified your child's bags.**

PHONE CALLS

Through our Gaia Camp App you will be informed of your child's room number, as well as the corresponding call days and slots. As this issue always generates concern for the parents, and some of you would like to talk more frequently with your children, let me inform you, and as I have already explained to many of you, that this "phone call momento" is always complicated and I created it only for them. You will receive accurate information about them regularly and will see daily photos in our **App**.

From my wide experience all these years, two calls per fortnight for the little ones and one call per fortnight for the Teens, is a perfect balance and easy for them to manage. As a reminder, each room has forty-five minutes for calls (eight children per room) and there are three phone lines in the camp. Shouldn't you be able to reach them within the first ten minutes, keep trying, because you will get through, but in order to avoid any problems, please respect your timetable and be as punctual as possible, as calling before or after you assigned slot or making very long calls will make very difficult to manage these moments. I would be very grateful for your cooperation.

CAMP PHONE NUMBERS: 00 34 927 56 53 26 / 00 34 927 56 53 12 / 00 34 927 56 55 27

VERY IMPORTANT

As I told you during our interview, you can send me messages to know how are your children doing. I kindly request you to send me an email or WhatsApp message and I will get back to you, as you all know, late at night. Please don't leave messages on my voicemail, as I just answer written messages. However, just in case of emergency, please do not hesitate to call me on the phone camp lines. I also request you not to contact me by all mail, WhasApp and sms with the same message as it only makes it more difficult for me to manage all the parents messages. Please rest assured that I will reply as soon as possible.

My mobile number is 00 34 610 28 20 52.

My email address is: mariagt@gaiacamp.com

I am also sending you the P.O. Box so that you can write letters to your children. They will be very happy to hear from you. Many of you asks me how many letters are recommended; in my personal opinion, two letters/postcards a week is the best if you can find the time.

Parcels are also allowed, but I ask you for your cooperation regarding both content and size of the packages:

Two important issues that I would like to clarify

- Please be aware that letters can take 2 to 3 days to arrive in Madrigal and that the post office is closed during the weekend. I tell you this is because when you write to your children a couple of days before the camp ends, they usually won't receive the letters.
- Packages must be sent to the address below and again I insist, it is mandatory to use a courier company in order to facilitate delivery and to avoid problems.

ADDRESS ONLY FOR LETTERS:

GAIA-CAMP/APARTADO POSTAL 73. 10480 MADRIGAL DE LA VERA/CÁCERES

ADDRESS ONLY FOR PACKAGES:

GAIA CAMP / FINCA LAS ISLAS DE ABAJO

CARRETERA OROPESA – MADRIGAL DE LA VERA KM 4 - DESVÍO GARGANTA DE ALARDOS. 10480
MADRIGAL DE LA VERA CÁCERES / SPAIN

RELEVANT INFORMATION FOR FOREIGN CAMPERS

1. For all campers coming from abroad it is compulsory to bring to camp a photocopy of their passport and a photocopy of their medical insurance from the country of origin showing the international coverage.
2. Should parents be unable to bring their children to camp or pick them up on arrival to Madrid, an additional escort and transport service will be required. Gaia Camp organisation is not responsible for arranging such transport, however, we will need detailed information about this type of transport.
3. Regarding the proper organisation of your children's camp, it is very important to consider the following:
 - Flight schedules: it would be convenient to adapt as much as possible both arrival and departure schedule to the camp timetable.
 - It is mandatory to send a photocopy of your children's flight tickets well in advance.
 - Only if your children are travelling from abroad, campers are allowed to bring their mobile phones to camp. Upon their arrival at Gaia Camp, I will personally keep all the documentation and your children's mobile phones and return them on the last camp day.

VERY IMPORTANT: Gaia's offices in Madrid closes on June 1st. The whole Gaia team will be moving to camp, so if you need to contact us after that day please send me an email and I will get back to you as soon as I can.